To the Members of the Council, you are hereby summoned to attend the monthly meeting of Great Ayton Parish Council which will take place in the Great Ayton Discovery Centre on Tuesday 4 July 2023 at 7.00pm for the purpose of transacting the following:

**Notice of Meeting**

Public notice of the meeting has been given in accordance with Schedule 12, paragraph 10(2) of the Local Government Act 1972.

**Agenda**

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| 1. |  | To receive apologies for absence and to consider approval for the reasons for absence |
| 2. |  | Minutes from the ordinary meeting held on 6 June 2023  To confirm the minutes and discuss any matters arising of meeting held on Tuesday 6 June 2023 as a true and correct record. |
| 3. |  | Approval of Policies - Code of Conduct |
| 4. |  | To receive monthly report from North Yorkshire Police - June 2023 report awaited. To update at meeting.  The report for Period 1st – 31st May had been received since the agenda had been displayed and showed a decrease in incidents. Anti-Social Behaviour: ASB Personal: 1 ASB Nuisance: 2, Arson/Criminal Damage:3, 5 issues between neighbours over shared driveway. Drugs:1, Theft (including from shops):2, 1 theft of fuel. Violence against the person 4, Other crimes 3. Total in period 22. |
| 5. |  | Wildflower Meadow – Butterfly Conservation trust ‘wild space’ request from Caryn Loftus |
| 6. |  | To receive report from NYC councillor |
| 7. |  | Planning matters (Appendix One)  To consider and decide upon planning applications.  To receive planning decisions/information |
| 8. |  | Correspondence and Information from Clerk (Appendix Two)  To receive and review the correspondence and information details and decide upon necessary actions attached. |
| 9. |  | Council Services / Councillors’ Reports / Working Group Reports (Appendix Three)  To receive the Councillors’ Reports, Council Working Group reports and decide upon necessary actions. |
| 10. |  | Financial Reports (Appendix Four)  To receive and approve items on the Accounts Report  To receive and approve end of year March 2023 annual governance and accountability return |
| 11. |  | Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.  Date of next meeting of Great Ayton Parish Council Tuesday 1st August 2023 |

Signed Angela Livingstone Clerk to the Council Date 28 June 2023.

Chair: Mr R Kirk

**APPENDIX 1**

**PLANNING & LICENCING REPORT**

**NYC / NYMNPA PLANNING APPLICATIONS FOR REVIEW**

|  |  |
| --- | --- |
| **PLANNING REF/ADDRESS** | **DESCRIPTION OF WORK** |
|  |  |
| 23/00396/FUL Sams Home Bakery 25 Newton Road | Change of use from a Bakery to a Holiday Let – amendment to previous application |
| ZB23/01206/CAT Land On Bridge Street | Works to fell a tree in a conservation area |
| ZB23/01221/FUL - 26 Guisborough Road | Demolition of existing Carport / Garage, Store & Sun Room. Construction of Gym / Garden Room and Garage. |
| ZB23/01265/FUL Buck Hotel 1 West Terrace | Retrospective application for the relocation of outdoor seating area and adding wooden flower planters around the seating area |
| ZB23/0I323/HNA OS Field 2553 and OS Field 1772 | Removal of 115m hedgerow to amalgamate two fields. |
| Street Trading Application Gwenny’s Ices | All year ice cream van – new application for streets across Great Ayton & Stokesley |
| Street Trading Application Fortunate Son Coffee Co | June 23 – June 24, Coffee Truck – Clay Bank car park |

**NYC /NYMNP PLANNING DECISIONS**

|  |  |
| --- | --- |
| PLANNING REF/ADDRESS | DESCRIPTION OF WORK |
|  |  |
| ZB23/00790/FUL - 48 Guisborough Road | Front porch extension and loft conversion with rooflights - Granted |
| 23/00724/LBC - Alterations to No.18 and 19 High Green to create a single dwelling. | Listed Building Consent for New Roof, New Windows and Doors and Render Finish to existing rear extension - Granted |
| ZB23/00889/FUL - 23 Roseberry Crescent | Proposed rear conservatory - Granted |

**APPENDIX 2**

**CORRESPONDENCE AND INFORMATION REPORT**

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| **Who** | **For Consideration** |
| Clerk | Park Rise parking / blocking - update |
| Stokesley & District Community Care | Request for support for a banner requesting volunteers |
| Resident | Request for support for removal of TPO on tree in Quaker Graveyeard |
| Resident | Request for support regarding building works outside of normal hours Angrove Close |
| Tees Valley Youth for Christ group | Request for ways to serve community 17-19 July |
| Resident | Complaint re hedge Guisborough Road, Mr Marley completed initial work and would look to have cut by contractor in the autumn if Council approved |
| Resident | Complaint regarding tree in cemetery, resident unhappy with response |
| Esk Valley Fell Club and Scarborough Athletic Club | Captain Cook Fell races Apologies for condition of toilets and offer of contribution, previously sent 4 Jan 23. |

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| **Who** | **For Information** |
| YLCA | Updated councillor log-ins, branch meeting 28.6.23 invite, consultation details for onshore wind, D-Day 80th Anniversary 6.6.24, Light in Blue NHS75 |
| NYMNPA | Parish Forum 6.7.23 Botton Village |
| NYMNPA | Parish planning training event 5.10.23 Helmsley – request for suggestions for discussion – Date changed to 10.10.23 |
| Cllr Moorhouse | Complaint from resident re traffic issues Little Ayton Lane due to road closure |
| Resident | Complaint regarding aggressive dogs, informed resident this was a police matter |
| Resident | Tackling Himalayan Balsam riverbank/ wildflower meadow/ becks. Details on BUG group provided. |
| Resident | Public footpath query – Newton Road alongside Hall Fields to woods. Seriously overgrown |
| NYC | Planned road closures – Yarm Lane/ Low Green 28th & 31st July, Roseberry Crescent estate – staggered closures 1st – 3rd August |

**APPENDIX 3**

**COUNCIL SERVICES / COUNCILLOR REPORTS / WORKING GROUP REPORTS**

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| --- | --- | --- | --- |
| **ITEM** | **INFORMATION** | **ACTION/COMMENTS** | **FROM** |
| Village Appearance | Grasscutting across village / facilities – complaints received.  Damage in Play Park | Meeting held with contractor; query sent to NYC re visibility splay width.  Complaints re grass cutting in Cemetery, Easby Lane and riverbank. FOI request received reply by 7.7.23  Visibility splay information received from NYC  Riverside Park grass cutting  Costing for replacing flooring £660, further damage sustained cost of fencing to progress. | Clerk |
| Storage  Garage  Yatton House – Storage container | Need for additional storage/workspace identified | Letter sent to tenant advising need to terminate agreement, 3 months’ notice given. To progress finding old paperwork on agreement  To progress any planning/agreement for container | Clerk  Cllr C Hall |
| Benches | Progress costs for new bench for around tree on High Green. | Councillors and Clerk to progress quotations for new circular bench.  Work still ongoing on plaques ordered and additional plaque to be ordered for the correct size on metal bench. |  |
| Allotments | Remind allotment renters of the allotment agreements  Complaints received - water taps – break ins | Reminders of tenancy agreement posted and commence process for reviewing costs based on water rates and sizes of plots  Water pipe removed due to this being illegal it was leaking water and restricting main supply. Police attended re break ins and discussed lockable gates. Complaint re damage to allotments  Complaint re burning tyres. | Cllr Baylin  Clerk |
| Facilities | Cemetery and Allotment costs  Toilet block  Village Hall | To progress ensuring that correct costings are in place to cover expenses on these areas  Manhole cover broken and replaced, one toilet flush reverted to short flush and being progressed  Roof repairs being progressed | Clerk  Cllr Short |

**APPENDIX 4**

**ACCOUNTS REPORT**

Receipts

|  |  |  |  |
| --- | --- | --- | --- |
| **Paid From** | **Description** | **Date** | **Amount £** |
| M&B Rea | Install of Headstone | 7.6.23 | 125.00 |
| M&B Rea | Plaque for wall | 7.6.23 | 50.00 |
| M&B Rea | Install of Headstone | 7.6.23 | 125.00 |
| M&B Rea | Burial fee | 7.6.23 | 780.00 |
| M&B Rea | Grave reservation | 7.6.23 | 155.00 |
| Ms E Ellis | Contribution to memorial plaque/bench | 21.6.23 | 500.00 |
|  |  |  | **£1735.00** |

Payments

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Paid to** | | **Description** | | **Date** | | | **Amount £** |
| Nat West | | Bank charges | | 31.05.23 | | | DD £7.70 |
| North Yorkshire Council | | Charges for bin emptying Cemetery | | 01.06.23 | | | DD 15.6. 64.62 |
| PH Greenwell Contractors | | Cemetery -supply /fit replacement tap to water boiler | | 8.6.23 | | | 88.51 |
| Harrison Flagpoles | | Service 1 x 8m flagpole | | 13.6.23 | | | 300.00 |
| Sam Turner & Sons | | Play park – coach screws/washer | | 16.6.23 | | | 2.34 |
| Gary Frankish | | Ground maintenance in village June 23 | | 30.6.23 | | | 920.00 |
| Minster self drive | | Lease vehicle rental 28 days @ £21+ RFL £1 daily | | 20.6.23 | | | 739.20 |
| Southern Electric SSE | | Electric Cemetery 2.5.23-1.6.23 | | 12.6.23 | | | DD 29.6. £52.62 |
| Alan Dale | | Dig and fill grave 9.6.23 | | 30.6.23 | | | 375.00 |
| Wave | | Water charges Public conveniences 9.3.23 – 8.6.23 | | 9.6.23 | | | DD 29.6 £311.88 |
| Wave | | Water charges Allotments 9.3.23 – 8.6.23 | | 9.6.23 | | | DD 29.6 £658.91 |
| Wave | | Water charges Cemetery 9.3.23 – 8.6.23 | | 9.6.23 | | | DD 29.6 £17.03 |
| Jake Wilson & Sons | | Emergency works to manhole cover - toilets | | 23.6.23 | | | 408.00 |
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